

Policy

PUPIL SUPERVISION AFTER SCHOOL DISMISSAL

The Florham Park Board of Education adopts this Pupil Supervision After School Dismissal Policy as a result of the New Jersey Supreme Court's decision in Joseph Jerkins, an infant by his Guardian Ad Litem, Charles Jerkins; Charles Jerkins and Toni Jerkins, individually, v. Soweto Anderson; Kemba N. Anderson; John Does 1 – 10 (fictitious individuals) and AMB Corporations 1- 10 (fictitious entities), and Board of Education of Pleasantville Public Schools and Rosemay Clark.

The New Jersey Supreme Court, in Jerkins, indicated dangers exist for younger pupils at dismissal as children are susceptible to numerous risks, including negligent conduct, when leaving school property. Because of these risks, the Board of Education adopts and requires the implementation of Policy #5142.5 for the supervision of younger pupils after dismissal. The supervision provisions of Policy #5142.5 are applicable to parents or legal guardians of pupils attending district-operated schools or programs in grades PK to 8 who are not eligible for district provided transportation after dismissal or are eligible and elect not to use district provided transportation after dismissal.

Any parent(s) or legal guardian(s) of a pupil attending a district-operated school or program in grades PK to 8, where the pupil is not eligible for district-provided transportation or is eligible and elects not to use district-provided transportation after dismissal may request the school or program not release the pupil to walk home after dismissal unless the pupil is released to the parent(s) or legal guardian(s) or escort(s) designated by the parent(s) or legal guardian(s). The parent(s) or legal guardian(s) requesting their child(ren) only be released to a parent(s) or legal guardian(s) or parent(s) or legal guardian(s) designated escort after dismissal must submit a completed Request for Supervision as Dismissal from School Form to the Principal or designee, or program administrator.

The Form shall be made available:

- A. In the Main Office of the school building or the location of the program.
- B. Upon request to the Principal, or designee, or the program administrator.
- C. To parent(s) or legal guardian(s) in the beginning of the school year.

In order for the school administration to effectively implement the requirements of this policy and to ensure the safety and security of pupils that will be released to a parent(s) or legal guardian(s) or designated escort, the parental request shall be applicable for every school day and shall apply for a duration period of the entire school year. The Request Form must be resubmitted at the end of the duration period. In addition, a parent(s) or legal guardian(s) may rescind their request by submitting a written request to the principal or program administrator indicating the date in which the parent(s) or legal guardian(s) no longer requests the school provide supervision of their child(ren) after school dismissal. The child(ren) will be dismissed in accordance with typical dismissal protocol effective the date indicated in the rescinding request.

The principal or designee, or program administrator upon receiving the Request for Supervision at Dismissal from School Form, shall notify the appropriate school staff member(s) who has supervision of the pupil at dismissal time at the end of the school day of the parent's or legal guardian's request. The supervising staff member that receives such notice shall retain supervision of the pupil when other pupils are dismissed from school at the end of the school day.

Each Principal or program administrator will develop and implement a written Pupil Supervision After School Dismissal Plan for their school building or program location. This Plan shall include the school building's or

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program's supervision procedures for pupils at the end of the school day to the designated area in the school building or program and the location of the designated area in the school building or program. The Plan shall be based on the school's or program's ability to provide supervision, the accessibility for the parent(s) or legal guardian(s) or designated escort to pick-up the child without disrupting dismissal of the remaining school population, and other considerations unique to the school building or program location. The school's or program's Pupil Supervision After School Dismissal Plan shall be provided to all parent(s) or legal guardian(s) that have submitted a Request Form.

In the event the parent(s) or legal guardian(s) or designated escort does not arrive to pick up their child(ren) after the dismissal time of school, the Principal or designee will attempt to contact the parent(s) or legal guardian(s) using the district's emergency call procedures.

The pupil(s) shall be supervised by school staff in the designated area of the building and will only be released when the parent(s) or legal guardian(s) or designated escort arrives to pick up the pupil.

In order to ensure the safety of other pupils being dismissed from school in accordance with typical school dismissal protocol, to limit interaction of parent(s) or legal guardian(s) or designated escorts with other pupils within the building, and to avoid traffic and vehicular safety problems outside the school building, the Principal or program administrator may prohibit the parent(s) or legal guardian(s) or designated escort from entering the school building until a time period after school had dismissed or until school buses and other vehicular traffic have cleared the school site. This determination shall be made by each Principal or program administrator after considering the unique circumstances at the school building and the building's typical dismissal protocol.

In the event of an emergency such that, when an unforeseen event prevents a parent or legal guardian or designated escort from arriving for the child(ren) at dismissal within the time period designated by the principal or program administrator, the pupil will:

- A. Remain in the same location supervised by school staff in the school building until the parent(s) or legal guardian(s) or designated escort arrives.
- B. Be relocated to the Main Office in the school building and will remain in the Main Office supervised by the Main Office staff until the parent(s) or legal guardian(s) or designated escort arrives.

The school will provide parent(s) or legal guardian(s) information regarding any supervised after-school services, if any, that may be available to pupils at the school's facilities after formal school dismissal.

This policy shall be published in pupil/school handbooks. In addition, the school district shall provide to parent(s) or legal guardian(s) in the beginning of the school year, the school's calendar to include the starting and dismissal times for full session, half-session, and early dismissal days due to weather or other emergencies. Parent(s) or legal guardian(s) shall be required to return to the school a signed acknowledgement of receipt of the pupil/school calendar. In addition, any changes to the school's calendar made during the school year shall also be provided to parent(s) or legal guardian(s).

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Key Words

Dismissal, Dismissed, After School, Supervision, Escort, Pupil Safety, Safety, Student Safety

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|---------------------------------|--------------|---|
| <u>Cross References:</u> | *1250 | Visitors |
| | *1410 | Local units |
| | *3000/3010 | Concepts and roles in business and noninstructional operations; goals and objectives |
| | *3516 | Safety |
| | 3530 | Insurance management |
| | *3541.33 | Transportation safety |
| | *4112.4 | Employee health |
| | *4131/4131.1 | Staff development; inservice education/visitations/conferences |
| | *4212.4 | Employee health |
| | *4231/4231.1 | Staff development; inservice education/visitations/conferences |
| | *5020 | Role of parents/guardians |
| | *5113 | Absences and excuses |
| | *5124 | Reporting to parents/guardians |
| | *5125 | Pupil records |
| | *5131 | Conduct/discipline |
| | *5131.5 | Vandalism/violence |
| | *5131.6 | Drugs, alcohol, tobacco (substance abuse) |
| | *5131.7 | Weapons and dangerous instruments |
| | *5141.1 | Accidents |
| | *5141.2 | Illness |
| | *5141.4 | Child abuse and neglect |
| | *5141.21 | Administering medication |
| | *5145.12 | Search and seizure |
| | *6114 | Emergencies and disaster preparedness |
| | *6142.12 | Career education |

*Indicates policy is included in the Critical Policy Reference Manual.